=====10/11/2022=====

Group ID: 07

Project name: Cadger

Prepared by: **Nguyễn Khải Phú**

Team members:

20127124 - **Đặng Bảo Châu** *Project manager*

20127062 - **Nguyễn Khải Phú** *Process engineer*

20127068 - **Hồ Minh Thanh Tài** *Business Analyst*

20127045 - **Võ Đình Khôi** *Test Manager*

20127406 - **Thái Cẩm Phong** *Software Engineer*

# **1.** **Achievements since last week:**

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Project plan document | 10/11/2022 | Đặng Bảo Châu, Hồ Minh Thanh Tài | 100% |
| 2 | Vision document | 10/11/2022 | Nguyễn Khải Phú, Võ Đình Khôi, Thái Cẩm Phong | 100% |
| 3 | Fix PA0 | 10/11/2022 | Thái Cẩm Phong | 100% |

# **2.** **Next week's goals:**

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Finish weekly reports | 12/11/2022 | Nguyễn Khải Phú |

=====6/11/2022=====

Group ID: 07

Project name: Cadger

Prepared by: **Nguyễn Khải Phú**

Team members:

20127124 - **Đặng Bảo Châu** *Project manager*

20127062 - **Nguyễn Khải Phú** *Process engineer*

20127068 - **Hồ Minh Thanh Tài** *Business Analyst*

20127045 - **Võ Đình Khôi** *Test Manager*

20127406 - **Thái Cẩm Phong** *Software Engineer*

# **1.** **Achievements since last week:**

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Summarize project plan document | 6/11/2022 | Hồ Minh Thanh Tài | 100% |
| 2 | Summarize vision document | 6/11/2022 | Thái Cẩm Phong | 100% |

# **2.** **Next week’s goals:**

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Part 1, 2, 3 project plan document | 10/11/2022 | Đặng Bảo Châu |
| 2 | Part 3, 5, 6 vision document | 10/11/2022 | Nguyễn Khải Phú |
| 3 | Part 4 project plan document | 10/11/2022 | Hồ Minh Thanh Tài |
| 4 | Part 1, 2 vision document | 10/11/2022 | Võ Đình Khôi |
| 5 | Part 4 vision document | 10/11/2022 | Thái Cẩm Phong |
| 6 | Fix PA0 | 10/11/2022 | Thái Cẩm Phong |